## **EXAN**

#### PRIVACY STATEMENT

At Exan Group, your privacy is important to us. The following statement describes the privacy practices we use on our Web site.

#### COLLECTION AND USE OF INFORMATION

Exan Group collects information volunteered by the visitor in registering or participating in surveys, such as your name, address, telephone number, and company name. We use this information to administer our business activities, improve our Web site, provide customer service, and to make available other products and services to our customers and prospective customers. We do not disclose your personally identifiable information to unaffiliated third parties for their independent use unless pursuant to confidentiality agreements. We may share your information with our suppliers, agents or contractors in connection with services they perform for us or pursuant to agreements with our suppliers.

If you supply us with your street address, e-mail address, phone number or fax number, you may receive periodic mailings, calls or faxes from us with information about new products and services or upcoming events. If you do not wish to receive such mailings, calls or faxes, you may "opt out" by writing, calling, e-mailing or faxing us at the addresses/number listed below:

Exan Group 1963 Lougheed Highway Coquitlam, BC, Canada, V3K 3T8

Phone: (604) 468-6820 Fax: (604) 468-6850

E-mail: privacy@exansoftware.com

In addition to the information you volunteer, our web server automatically collects such information as the domain name of the site providing you with Internet access, the Internet protocol (IP) address used to connect your computer to the Internet, your browser type and version, operating system and platform, the average time spent on our site, pages viewed, information searched for, access times and other relevant statistics. We use this information to ensure that unauthorized users do not access the information on our site, and overall to measure the use of our site and to administer and improve our site.

We also use cookies to provide visitors a personalized experience on our site. Cookies are pieces of information that a Web site transfers to the memory or hard drive of a visitor's computer for record-keeping purposes. We use cookies to allow access without re-entering the visitor's User ID, to make improvements, and to better tailor our site to our visitors' needs. We also use this information to verify that visitors meet the criteria required to process their requests.

Most browsers used by visitors have options that allow the visitor to control whether the browser will accept cookies, reject cookies, or notify the visitor each time a cookie is sent, but setting a browser to reject cookies will prevent access to our site. In addition, you can delete your cookies from your browser program at any time.

To the extent required or permitted by law, we may also collect, use and disclose personal information in connection with security related or law enforcement investigations or in the course of cooperating with authorities or complying with legal requirements.

In the event you have any questions concerning this Privacy Statement or the information you have provided, you should contact:

Exan Group 1963 Lougheed Highway Coquitlam, BC, Canada, V3K 3T8 Phone: (604) 468-6820

Fax: (604) 468-6850

E-mail: privacy@exansoftware.com

Exan Group will cooperate with inquiries made by the US Federal Trade Commission, the Canadian Office of Consumer Affairs or the European Commission Consumer Rights regulatory authorities.

#### **SECURITY**

Exan Group takes commercially reasonable precautions to keep all information obtained from our online visitors secure against unauthorized access and use and we periodically review our security measures. Although there is no way that any Web site can absolutely guarantee the security of your information, Exan Group is committed to employing reasonable security measures and to regularly reviewing our security practices. However, you are responsible for keeping your login information and passwords confidential.

#### COLLECTION OF INFORMATION FROM CHILDREN

Exan Group does not knowingly collect personally identifiable information from children under the age of 13. If you are under the age of 13, please do not provide personally identifiable information of any kind whatsoever.

If a child under the age of 13 provides us with personally identifiable information, a parent or guardian of that child may have this information deleted from our records by contacting us through e-mail at <a href="mailto:privacy@exansoftware.com">privacy@exansoftware.com</a>, by calling us at (604) 468-6820, or by writing to us at:

Exan Group 1963 Lougheed Highway Coquitlam, BC, Canada, V3K 3T8

### MAKING CHANGES TO YOUR PERSONAL INFORMATION

You can edit any of the personally identifiable information that you have provided by by emailing us at <a href="mailto:privacy@exansoftware.com">privacy@exansoftware.com</a>, calling us at (604) 468-6820, or by writing to us at:

Exan Group 1963 Lougheed Highway Coquitlam, BC, Canada, V3K 3T8

#### LINKS TO OTHER SITES

Our site contains links to other Web sites. These sites are not covered by this Privacy Statement, and we are not responsible for the privacy practices or the content of these other sites.

### CHANGES TO THE STATEMENT

By using our Web site, you consent to our collection and use of your information as described in this Privacy Statement. We reserve the right to modify this Privacy Statement and related business practices at any time by posting updated text on this site. Please check this page periodically for updates.

# QUESTIONS ABOUT THE PRIVACY STATEMENT - CONTACT INFORMATION

If you have any questions regarding this Privacy Statement or Exan Group's online privacy and data security practices, please contact us by e-mail at <a href="mailto:privacy@exansoftware.com">privacy@exansoftware.com</a>, or by phone at (604) 468-6820.

Thank you for visiting our Web site, and for taking the time to read this Privacy Statement. Last Updated: July 6, 2016.